

Minutes for the West Kittanning Borough Council meeting held Monday, July 10, 2023 at 6:30pm at the municipal building at 229 Arthur Street.

**Present:** Henry Mores, President  
Vince Cappo, Vice President  
Mickey Langham, Mayor

Jim Sobiski  
Bob Venesky  
Kevin Hetrick

**Absent:** Jake Martin  
Bernie Bowser, Jr.  
Greta Kiser, Solicitor

The meeting was opened with the pledge of allegiance.

Public Comment:

None

There was a motion by Councilperson Hetrick to approve June's minutes with a 2<sup>nd</sup> by Councilperson Sobiski. All were in favor and the motion carried.

Mayor's Report:

The police report for June was read aloud by Lieutenant Pitzer. There were 5 traffic citations 4 medical assists, 3 mental health assists and 6 assists to other local departments.

Mayor Langham reported that Vice President Cappo recently got in touch with Tiny Causes and they gave us a chip reader for identifying stray dogs and cats, but only if they're microchipped.

There have been a lot of reports of skunks. Councilperson Hetrick suggested treating your yard for grubs because that's what attracts skunks. Also, garbage must be put in trash cans because when bags are lying on the ground, they attract a lot of rodents and animals.

Mayor Langham is working with the police to identify and address houses with high grass. There are a lot of bicyclists who don't stop at stop signs and there have been a couple kids lately that almost got hit by a car. She would like to have a meeting at the fire hall with parents and kids to explain the importance of stopping at stop signs.

Committee Reports:

Public Works: Vice President Cappo said the new tires were put on the backhoe. The guys have been very busy mowing grass and picking up brush.

Finance/Insurance: Vice President Cappo said the committee reviewed the bills and everything looks ok.

Shade Tree: Councilperson Venesky got a call about a property on Allison Drive. He and Councilperson Hetrick and Mayor Langham all looked at the trees and they are on the resident's property and she is free to have them cut down.

There was a motion by Vice President Cappo to enter executive session to discuss personnel and legal matters at 6:41pm. There was a 2<sup>nd</sup> by Councilperson Hetrick. All were in favor and the motion carried.

There was a motion by Vice President Cappo to resume the general meeting session at 6:56pm. There was a 2<sup>nd</sup> by Councilperson Venesky. All were in favor and the motion carried.

Unfinished Business:

Secretary Hileman explained that the amendment to the sewage ordinance had been advertised as required.

There was a motion by Councilperson Sobiski to adopt the sewage ordinance amendment extending the validity of the WHAWPCA certification to 7 years. There was a 2<sup>nd</sup> by Councilperson Hetrick. All were in favor and the motion carried.

Vice President Cappo reported that PennDOT had finished the skid coating along Butler Road. It will give drivers better traction and will be helpful in bad weather conditions.

New Business:

Secretary Hileman presented the service agreement renewal from 2Krew Security and Surveillance. We can renew for 24 months at a rate of \$33.95/month or do a month-to-month agreement at \$39.95/month. There was discussion about whether or not to switch to a different company. There were questions about exactly what the service agreement entails. Councilperson Venesky will stop in their office this week and discuss the coverage so this item was tabled.

There was discussion about increasing Holly Heigley's rate of pay for cleaning the building. She's been getting \$15/hour since she began doing it in 2015. Vice President Cappo suggested \$30/hour and Ms. Heigley said she would accept \$20/hour. There was a motion by Councilperson Hetrick to increase Holly Heigley's rate of pay to \$20/hour. There was a 2<sup>nd</sup> by Councilperson Venesky. Vice President Cappo opposed the motion. All the rest were in favor and the motion carried.

There is an upcoming training in Harrisburg for municipal solicitors and Secretary Hileman asked council if they wished to pay for Greta's attendance. The registration fee for 2-day attendance is \$325. Hotel rooms are \$116/night plus tax. It was figured out that the cost for registration, hotel and mileage reimbursement shouldn't be more than \$900-1,000. There was a motion by Vice President Cappo to approve up to \$1,000 for Greta's attendance at the municipal solicitor's training. There was a 2<sup>nd</sup> by Councilperson Hetrick. Councilperson Sobiski believes that obtaining training should be her own responsibility and opposed the motion. All the rest were in favor and the motion carried.

Vice President Cappo made a motion to accept a quote of \$850 from SuperSeal Seal Coating in New Castle to seal the parking lot around the borough building and garage and repaint the lines. There was a 2<sup>nd</sup> by Councilperson Hetrick. All were in favor and the motion carried.

Vice President Cappo and Councilperson Hetrick did some research and are of the opinion that ARPA funds cannot be used for street paving.

There was a motion by Vice President Cappo to pay June's bills with a 2<sup>nd</sup> by Councilperson Hetrick. All were in favor and the motion carried.

Letters to be Read:

Secretary Hileman read aloud a thank you card from the family of Judy Convery for the book donation made in her name.

There will be a special meeting held Wednesday, July 19<sup>th</sup> at 6:30pm to discuss personnel matters.

On a motion by Vice President Cappo, seconded by Councilperson Venesky and carried unanimously, the meeting adjourned at 7:15pm.

Respectfully submitted,

*Carly J. Hileman*

---

Carly J. Hileman, Secretary/Treasurer/RTKO