

Minutes for the West Kittanning Borough Council meeting held Monday, October 5, 2020 at 6:30pm at the West Kittanning Municipal building.

Present: Henry Mores, President	Vince Cappel	Absent: Andrew Sacco, Solicitor
Bernie Bowser, Jr., Vice President	Mickey Langham	Paula Henry
Jim Sobiski	Bob Venesky	
Clyde Kline, Mayor		

The meeting was opened with the pledge of allegiance.

Public Comment:

Robert Toy (Harding Street) asked what had been done about the abandoned property beside him at 108 Harding Street. President Mores said pictures were taken of the property and sent, along with a letter, via registered mail to the property owner who resides in South Carolina. Mr. Toy thanked council for their action. He then asked how to get a copy of the borough's ordinances. Secretary Hileman said she can get him a copy of the code book. Since it's quite large, she offered to email it. He will get her his email address after the meeting.

There was a motion by Councilperson Langham to approve the minutes from September's meeting with a 2nd by Councilperson Cappel. All were in favor and the minutes were approved.

Mayor's Report:

None

Committee Reports:

Buildings: President Mores said if there is any asphalt left, he would like to pave the area around the garage that is unpaved.

Public Works: Councilperson Cappel said the repairs to the red truck were \$4,500. The truck was returned to service today. East American Inc. will start paving this Wednesday, the 7th. Councilperson Venesky said he notified all of the residents who would be affected by the paving of Peach Way. Councilperson Cappel said a representative from Stephenson Equipment Inc. was in to do the annual maintenance and servicing of the backhoe. This is something that is required as part of the lease and the invoice appears on the bill list.

Finance/Insurance: Councilperson Langham said the finance committee discussed putting the insurances out to bid, including the package policy and the Public Officials/Employment Practices and Police Professional Liability policies. This is something they will need to begin a few months before the policies renew next year. She and Secretary Hileman discussed the 2021 budget briefly at the finance committee meeting. Secretary Hileman said her laptop is approximately 5 years old and is getting slow so she asked about budgeting for a replacement in 2021. The finance committee is going to look into appointing a new solicitor for 2021. They also discussed setting up a petty cash fund for the street department for minor purchases at places that don't invoice the borough. Rick Cogley gave Secretary Hileman \$260.48 from scrap they turned in. Councilperson Langham said Rick has a secure place to keep the petty cash and the finance committee will audit it periodically.

Special Projects: Councilperson Sobiski presented the invoice from SEI for the signs he ordered. He got 6 additional signs that say "No Peddling or Soliciting" at the request of the mayor so the total cost was more than was approved at last month's meeting. He also had to order more posts and fasteners than in the original estimate to accommodate the additional signs. The total is \$889.77 and the invoice is on the bill list for approval. Councilperson Sobiski spoke with Mike at the Keystone Marker Trust. The cost to repair both markers would be \$300 and we could save \$50 by taking the signs down off the posts ourselves. The post on Pine Hill Road is facing the wrong direction; the "lip" is facing the wrong way. The borough will need to turn the post around. Councilperson Venesky made a motion to contract with the Keystone Marker Trust for \$300 for them to refurbish and reinstall the 2 keystone markers. There was a 2nd by Councilperson Cappel. All were in favor and the motion carried. Councilperson Sobiski will contact the gentleman to let him know we'd like to proceed.

Police: Lieutenant Pitzer read aloud the police report for the month of September. There were 5 traffic citations, 1 non-traffic citation and 2 criminal arrests. There were also 2 citations issued to a business on Garfield Street for gravel left on borough right of way. The gravel has since been removed. Councilperson Langham said the police really only need 1 body cam. There was a motion at last month's meeting to purchase two. Lieutenant Pitzer will get information to Secretary Hileman about placing the order and being invoiced.

Crime Watch: There will be a crime watch committee meeting on Tuesday, October 13th at 7:00pm. Councilperson Langham said there are youth football playoff games scheduled the same day as trick-or-treat (the 31st). The first game is at 8:00am and the last is at 2:00pm. There was some discussion among council but it was decided to keep that date for trick-or-treat, from 2-4pm. There will probably be additional foot traffic, but the police will be out patrolling.

Unfinished Business:

Councilperson Venesky said he saw 5 stray cats in his alley the other day. He urged council to look into an ordinance to regulate cats and non-domestic animals. There was some discussion amongst council about what can possibly be done. Councilperson Venesky will check with the PA State Association of Boroughs to see if they have ordinances from other municipalities we could use as an example. Michael Kunselman (Butler Road) said he has a cat rescue that will spay and neuter stray cats and return them to the area in which they were found. He said if you simply stop feeding them, they will get sick and spread disease. He said he is willing to help in any way he can with this situation.

New Business:

None

There was a motion by Councilperson Cappo to pay September's bills with a 2nd by Councilperson Langham. All were in favor and the motion carried.

Letters to be Read:

None

On a motion by Vice President Bowser, seconded by Councilperson Cappo and carried unanimously, the meeting was adjourned at 7:04pm.

Respectfully submitted,

Carly J. Hileman
Secretary/Treasurer/RTKO