

Minutes for the West Kittanning Borough Council meeting held August 6, 2018 at 6:30pm at the West Kittanning Municipal Building.

Present: Paula Henry, President  
Bernie Bowser, Jr., Vice President  
Bob Bower  
Bob Venesky  
Mickey Langham  
Henry Mores  
Nancy Capone  
Clyde Kline, Mayor  
Andrew Sacco, Solicitor

Absent: None

The meeting was opened with the Pledge of Allegiance.

The meeting was audiotaped by the Leader Times.

Public Comment:

Joe Mores (Emergency Management Coordinator) would like to set up a meeting with Council to discuss the county's hazard mitigation plan. The county seeks input from all participating municipalities when the plan is updated, which is every 5 years. He is looking for information about any potential hazards in the Borough, such as explosives, liquid fuel storage tanks, etc. President Henry instructed the special projects committee to work with Mr. Mores.

Mr. Mores also mentioned the pile of junk in the parking lot at the fire hall near the softball field. He would like to see it cleaned up. Councilperson Mores will look into it.

Pamela Rupp (Applewold) and her husband recently purchased the office building at the end of Arthur Street (that used to house Butler Consumer). They have a potential tenant for which they might need to change the building's occupancy permit. Ms. Rupp asked who would sign the permit if it did need changed. Secretary Cowan said it would be her and provided her cell phone number.

Ken Howard, Bankson Engineers

Mr. Howard said there are documents due Wednesday pertaining to the PENNVEST application for the Pine Hill Road storm sewer replacement project. Council needs to pass a Resolution to Apply and approve a "letter of responsibility". He passed around a revised cost estimate sheet with a new total of \$470,000, based on new actual project information. PENNVEST provides both grants and loans and a combination of both. The application will be submitted and we will have an answer in October. Councilperson Mores made a motion to accept the Resolution to Apply and the letter of responsibility. There was a 2<sup>nd</sup> by Councilperson Bower. All were in favor and the motion carried.

There was a motion by Councilperson Langham to approve the previous month's minutes with a 2<sup>nd</sup> by Councilperson Venesky. All were in favor and the minutes were approved.

Mayor's Report:

Officer Gahagan read aloud the police report for June. There were 28 traffic citations and 5 written warnings. The following non-traffic incidents occurred: 1 disorderly conduct. The following criminal incidents also occurred: 1 theft, 2 warrant arrests, 5 drug paraphernalia, 3 possessions of narcotics, 1 DUI, 3 possessions of narcotics with intent to deliver and 2 endangering the welfare of children. There were also investigations for violations of the junk vehicle ordinance and the trash ordinance. Parents are reminded there is a 10:00pm curfew for minors. Underage children must be accompanied by an adult if out past curfew time.

Committee Reports:

Councilperson Mores said paving will begin within the next 3 weeks and should take 3 days to complete. The company will not have any additional time to do paving for residents.

Council entered executive session at 6:47 pm for personnel matters.  
The meeting resumed at 7:29 pm.

Councilperson Capone received one phone call about a tree, but it is on personal property, so it is not a Shade tree committee matter.

Mayor Kline said someone needs to fix the time clocks. They don't record properly when an officer works past midnight. President Henry said we can look into it and see if we still have the instruction booklets.

Councilperson Langham said Kathy Fahlor finished the updated newsletter. It will be for new residents only and the police and street department employees will have a copy. The next crime watch committee meeting is Tuesday, September 14<sup>th</sup> at 7:00 pm.

#### Unfinished Business:

The Parking and Stop Sign ordinance was presented for discussion. Solicitor Sacco updated it with current stop sign information and the clarification about Lincoln Avenue. There was a motion by Vice President Bowser to advertise the proposed ordinance with a 2<sup>nd</sup> by Councilperson Langham. All were in favor and the motion carried. The Discharge of Firearms ordinance was presented for discussion. Council decided to discard the draft because there is an existing ordinance "restricting the use of firearms and air rifles within the Borough".

Secretary Cowan discussed the proposal from General Code for updating the code book. General Code will analyze the new legislation and insert it in the proper place among the existing content, remove any repealed or superseded provisions, review statutory citations regarding the new legislation and provide 10 updated copies of the code book. The cost estimate is not to exceed \$3,400, which includes \$50 for 10 new binders. Secretary Cowan said the book has not been updated since its original creation in 2009 and there is a large amount of legislation that is either new or was not originally included. Councilperson Capone made a motion to accept the proposal and get 10 new binders. There was a 2<sup>nd</sup> by Councilperson Mores. All were in favor and the motion carried.

Councilperson Langham said Gary Good's 30 working days is up. He started on June 25<sup>th</sup>. Councilperson Langham made a motion to move his hourly pay rate to \$11.00. There was a 2<sup>nd</sup> by Councilperson Mores. All were in favor and the motion carried.

#### New Business:

Officer Gahagan presented a request a couple months ago for a new computer (\$1,500) a new radio (\$4,100) and 2 printers (\$800 total). All the equipment is needed to stay current and compatible with State and County systems and regulations. Vice President Bowser made a motion to proceed with the purchase of the equipment. There was a 2<sup>nd</sup> by Councilperson Langham. All were in favor and the motion carried.

President Henry mentioned the memorial walk for Ed Morris to be held by his daughter, Allyson Morris. It will be at the fire hall on August 11<sup>th</sup>. Registration begins at 9am. There will be vendors and a DJ set up inside the fire hall.

Councilperson Mores said PA One-Call is revising their permits and municipalities will be required to make a map of their gas lines, storm sewers, water lines, etc. They will be offering training that he and Rick Cogley will most likely attend. Bankson Engineers has some of the maps, but we will have to draft the rest.

Councilperson Mores is looking into purchasing a digital camera for sewer lines. He checked with John Poproch at PennDOT and it can be purchased with liquid fuels funds. We currently pay Pat Ritrosky for use of his camera. Councilperson Mores should have a total cost for the next meeting.

Councilperson Langham said we are getting more and more Section 8 housing in the Borough and are having issues with the properties. She asked that we look into implementing a Tenant/Landlord agreement.

Vice President Bowser made a motion to advertise for a part-time police officer to work no more than 32 hours per week. There was a 2<sup>nd</sup> by Councilperson Langham. All were in favor and the motion carried.

There was a motion by Vice President Bowser to pay July's bills with a 2<sup>nd</sup> by Councilperson Bower. All were in favor and the motion carried.

Letters to be Read:

Secretary Cowan read aloud a letter from the Armstrong Indians Youth Football League requesting permission to have a bonfire at the fire hall on Friday, August 17<sup>th</sup> for their kick-off night. They have already gotten permission from fire chief, Tom Atwood, who agreed to have fire department personnel present to monitor the fire.

Councilperson Mores gave out an excerpt from the open burning ordinance, which provides for the issuance of a special burning permit at the discretion of Council. There was a motion by Councilperson Mores to grant permission to the Armstrong Indians Youth Football league to hold a bonfire. There was a 2<sup>nd</sup> by Councilperson Bower. All were in favor and the motion carried. Solicitor Sacco will draft the permit.

On a motion by Vice President Bowser, seconded by Councilperson Mores and carried unanimously, the meeting was adjourned at 8:03 pm.

Respectfully submitted,

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Carly J. Cowan  
Secretary/Treasurer/RTKO