

Minutes for the West Kittanning Borough Council meeting held June 4, 2013 at 6:30pm at the West Kittanning Fire Hall.

Present: Cliff Neal, President
Bernie Bowser Sr., Vice President
Michele Cogley
Ed Morris
Bernie Bowser, Jr., Mayor
Andrew Sacco, Solicitor

Absent: Ken Trudgen
Nancy Capone
Paula Henry

The meeting was audiotaped by President Neal and videotaped by Michael Holly. President Neal asked Mr. Holly why he is videotaping the meeting. Mr. Hawley said he publishes it on his website for those not able to attend. He said he publishes the recorded meeting in its entirety and does not edit it.

Public Comment:

Jeanne Englert (Bluff Street) mentioned there are overgrown bushes at the corner of North Crescent Avenue and Harrison Street and at the corner of North Crescent Avenue and Arthur Street.

Marge Hetrick (McKinley Street) was told by the Borough in the past that she needed to install posts at least 1 ft. to 18 in. in from the alley. She said her neighbor has posts in their yard that are practically on the street. Vice President Bowser said he would check if the posts were on a Borough Right of Way. Ms. Hetrick asked how the owner of K.I.C.K. was permitted to put a parking lot on the Borough Right of Way on McKinley Street. Ms. Hetrick asked if the Borough workers clean up debris on the streets; especially after storms. She said there is a lot of gravel being washed down from the alley to the street in front of her house. Vice President Bowser said they would address it.

Mary Jo Martin (McKinley Street) said motorists are speeding up Southern Avenue onto McKinley Street to the K.I.C.K. parking lot. She said there are a lot of children in this area. President Neal said the K.I.C.K. parking lot is partially on the Borough Right of Way. He said we would work with Chuck Rupp to possibly install a warning sign for traffic.

Jeanne Englert (Bluff Street) said the auditors' names should be on the website. Councilperson Cogley said she would take care of it. Ms. Englert asked about the \$25,000 stated as the amount of the payroll tax penalties. Secretary Cowan said that figure was inflated. She said it included the payroll tax liabilities legally owed by the Borough along with a presumption of penalties to be assessed by the IRS.

Clyde Kline (Garfield Street) asked if we could do anything about the unsightly appearance of the food vendor that has been parking in the Auto Zone parking lot. Officer Gahagan said they have all of the necessary permits. President Neal said we would speak to the owner. Mr. Kline said there has been water running down the street as run off from the hole dug by the ESS Insurance building. President Neal asked Vice President Bowser to check into it.

Marie Mores (Arthur Street) asked how the payroll problem came about. Secretary Cowan said when payroll was brought "in-house" it was done so without anyone having a full understanding of the associated responsibility. She said nothing was done intentionally; it was purely erroneous but is being taken care of. Secretary Cowan said the payroll tax liabilities are paid up to date to the local taxing authority, the PA Department of Revenue and the IRS. She further explained the penalties have been paid to both the local taxing authority and the PA Dept. of Revenue and that the IRS' penalties are still unknown. The net effect to the General Fund to this point is \$74.04. Secretary Cowan has frequently been in contact with the IRS but has been told it may take 15-30 days for notification to be sent.

Jim Sobiski (Southern Avenue) asked if and when the Borough is going to clean the berms along Butler Road. According to a local store owner, via Mr. Sobiski, PennDOT has an agreement with the Borough that we are to clean and paint the berms. Mr. Sobiski asked if the Borough had recouped any of the liens against the Smith property on Cleveland Street since it was recently sold. Secretary Cowan said notice of the liens was sent to the settlement company that had requested a Municipal lien letter for the closing. President Neal asked Solicitor Sacco to follow up on this matter. Mr. Sobiski asked if the Borough's insurance coverage could be bid out. Councilperson Cogley & Secretary Cowan said they would work on this project.

Michael Holly (Butler Road) asked if the Borough had an ordinance covering temporary signs. He explained that there is a sizeable beer sign on Butler Road by Mel's. Mr. Holly asked if the owner of the Butler Petroleum property could be

cited for their grass needing mowed. President Neal explained that Solicitor Sacco had drafted a letter to Butler Petroleum concerning the Borough's Dangerous Structures ordinance. He said he would take photographs of the property to include with the letter. Mr. Holly asked how much Councilperson Cogley was paid to maintain the Borough's website. Councilperson Cogley said she is compensated \$50.00 per month as was voted upon by Council. She designed the original website in 2008 which has since undergone 3 renovations. Councilperson Cogley takes and edits her own photographs. Mr. Holly asked if she would consider doing this for free or if Council would permit Mr. Holly to do this for the Borough for free. Councilperson Cogley said they would discuss it further after the meeting.

Glenn Russell (West Kittanning Grace Brethren Church) asked permission for the church to hold their annual 5K walk/run in September. Councilperson Cogley said she would contact Leigh Harvey for the actual date.

Carol Augustine (Cleveland Street) asked if Council had answers to any of her questions from last month's meeting. She asked, in particular, about whether or not a Borough employee was paid by the Borough while doing work for the Water Authority. Vice President Bowser said it was a legitimate work duty because it was a Borough street that was dug up. Ms. Augustine said the raise for Officer Gahagan was never voted upon in a public meeting. Solicitor Sacco said the action should have been made by a motion at a public meeting.

Jim Sobiski said the Borough should not pay an employee for doing work for the Water Authority. Contentious discussion ensued between Mr. Sobiski, Vice President Bowser and Mayor Bowser.

There was a motion by Councilperson Cogley to approve the previous month's minutes with a 2nd by Councilperson Morris. All were in favor and the motion carried.

Mayor's Report:

Mayor Bowser reported there were 12 traffic citations and 4 written warnings in May. There has been a gentleman walking around the Borough selling books. The police told him he needs a permit. The police department is monitoring properties for those with overgrown grass.

Committee Reports:

President Neal relayed from Councilperson Capone that there was a large limb cut down on 154 Summit Avenue that was still on the ground. Vice President Bowser said it has been removed.

Unfinished Business:

President Neal asked about the status of the 2012 audit. Ms. Augustine said it is almost done. President Neal asked they notify us when it is complete and we can hold a special meeting.

New Business:

President Neal asked if there was a list of properties we currently owe and their acreage and Vice President Bowser said no. President Neal said he wanted to put the mowing service out to bid. Secretary Cowan said she would give President Neal a list of the properties for which we are currently invoiced for mowing.

There was a motion by Vice President Bowser to pay the bills with a 2nd from Councilperson Morris. All were in favor and the motion carried.

President Neal said he was pleasantly surprised at how well the meeting went. He thanked the public and the other members of Council.

On a motion by Councilperson Cogley, seconded by Councilperson Morris and carried unanimously, the meeting was adjourned.

Respectfully Submitted,



Carly J. Cowan

Secretary/Treasurer/RTKO
West Kittanning Borough

JUNE 2013

ACCOUNT BALANCES

<u>GENERAL FUND</u>	
Balance Ending 6/30/2013	\$196,257.92
<u>STREET REPAIR FUND/LIQUID FUELS</u>	
Balance Ending 6/30/2013	\$41,131.08
<u>SPECIAL PROJECTS FUND</u>	
Balance Ending 6/30/2013	\$5,350.00
<u>OTHER EXPENSES</u>	
<u>STREET REPAIR FUND/LIQUID FUELS</u>	
<u>DEPOSIT - SPECIAL PROJECTS FUND</u>	
6/26/2013 - Bonner Memorial Recreation & Parks Fund	\$1,400.00

EXPENSES

<u>GENERAL FUND</u>	
ARM. TRUCK & TRACTOR - arm assembly	\$ 19.20
BRADIGAN'S - POLICE DEPT - MAY (B)	\$ 126.44
BRADIGAN'S - STREET DEPT - MAY (B)	\$ 182.93
GRECO GAS - propane	\$ 6.91
HEI-WAY - 2.88 tons bituminous matl.	\$ 243.45
KITTANNING FOODLAND - misc. supplies	\$ 48.05
MARK TK WELDING - road plate, 5 gratings	\$ 4,563.28
THRIFT SUPPLY - misc. supplies	\$ 133.45
TOY'S LANDSCAPE CO. - Hoover Street	\$ 50.00
TRIB REVIEW/LEADER TIMES - 2 ads	\$ 128.60
VOGEL DISPOSAL SVC - 5/16/13 haul	\$ 428.00
WALKER MOTOR CO. - GMC - insp & repair	\$ 485.20
WINDSTREAM - circuits - June	\$ 42.73
WINDSTREAM - phone/internet - June	\$ 150.91
WORTHINGTON DIESEL - Ford F350 brakes	\$ 375.25
WORTH. HARDWARE - pipe & couplings	\$ 94.00
XEROX CORP. - BASE CHARGE - MAY	\$ 54.20
VERIZON - police cell/aircard - June	\$ 124.35
CARLY COWAN - Quickbooks renewal	\$ 454.74
A.E.S. - load of limestone 5/7/2013	\$ 475.00
AUTOZONE - misc. items	\$ 35.76
BRADIGAN'S - FIRE DEPT - JUNE (A)	\$ 153.52
BRADIGAN'S - POLICE DEPT - JUNE (A)	\$ 151.68
BRADIGAN'S - STREET DEPT - JUNE (A)	\$ 218.50
PAT RITROSKY - culvert pipe - Taft/West	\$ 475.00
SENATE ENG. - prof. svcs. thru 5/31/2013	\$ 1,000.00
VOGEL DISPOSAL SVC - 6/6/13 haul	\$ 428.00
WEST PENN POWER - TRAFFIC SIGNAL	\$ -
- PONY FARM RD	\$ 12.59
- ARTHUR STREET	\$ 18.41
- BORO BLDG	\$ -
- TRAFFIC LT. RT .268	\$ 3.97
- STREET LIGHTS	\$ 2,105.38
- BUTLER RD. LIGHT	\$ 15.76
TOTAL	\$ 12,805.26