

Minutes for the West Kittanning Borough Council meeting held April 2, 2013 at 6:30pm at the West Kittanning Fire Hall.

Present: Cliff Neal, President  
Bernie Bowser Sr., Vice President  
Nancy Capone  
Michele Cogley  
Paula Henry  
Ed Morris  
Bernie Bowser Jr., Mayor  
Andrew Sacco, Solicitor

Absent: Ken Trudgen

Public Comment:

Judy Mores (Harrison Street) approached Council with pictures of the junk and garbage that has accumulated at the playground. She also said the NO PARKING sign has been taken down, there are large pot holes in the alley and the children playing street hockey are shooting pucks at the neighbor's house and vehicles. President Neal instructed the street department to clean up the garbage, to put the NO PARKING sign back up and to look into constructing some sort of back-stop for the hockey area.

Jim Sobiski (Southern Avenue) asked if anything had been done about the invoice for the safety award. President Neal said the safety award was a legitimate expense but that Council would be more diligent about employees using the Borough's tax exempt status for personal purchases. Councilperson Cogley said the street department has been accident-free for five years which has resulted in a savings on our workers compensation insurance. Mr. Sobiski said in the Leader Times and the Kittanning Paper on March 22<sup>nd</sup>, it stated that the West Kittanning Police helped investigate the accident near West Hills School. He feels we should not pay for police work done outside the Borough.

Carol Augustine (Cleveland Street) asked if there was ever a report filed on the kids who were caught vandalizing property last fall for breaking curfew. Mayor Bowser said the incident was being handled by Officer Gahagan who was supposed to contact Ms. Augustine. She said he did not. Ms. Augustine said the old building sign was not demolished as was reported at last month's Council meeting. President Neal said we cannot locate it at this point. Ms. Augustine asked if the new building plans had been finalized. Councilperson Cogley said we would address that question under Old Business. President Neal asked for the status of the audit. Ms. Augustine said they are about 65% done. President Neal asked that the auditors present their findings to the Finance Committee.

Michael Holly (Butler Road) recently placed a call to 911 about a new hole developing at the service station next to his property. He said patrons of Mel's are parking on that lot, putting pressure on the roof of the culvert. Mr. Holly said the police put police tape on the door of the building to deter people from entering. President Neal instructed Mayor Bowser to have the police put a violation sticker on the door also. Mr. Holly contacted PennDOT and was told no permits have been issued for the construction of a new service station along Butler Road. Vice President Bowser had previously reported a traffic study had been performed. President Neal instructed Vice President Bowser to follow up on this so that we can report the status.

President Neal contacted John Poproch with PennDOT's Bureau of Municipal Services about the responsibility of the land around the new intersection. Mr. Poproch said PennDOT is responsible for the area within 50 feet of the intersection then the property becomes the responsibility of either the Borough or the landowner. President Neal asked about the growth around the creek. Mr. Poproch said they could not spray it with any chemicals but he is going to find out more and get back to President Neal. President Neal also asked about the Borough's passing an ordinance to prevent the car carrier from parking in the middle lane of Butler Road. Mr. Poproch was passing the question along to PennDOT's Engineering department who would get back to President Neal.

Marie Mores (Arthur Street) asked what could be done about the Hutchison property. She said the pool is a danger, the yard is overgrown and there are rodents on the property. Mayor Bowser said a warning letter was sent to Mr. Hutchison but was returned as undeliverable. Mayor Bowser asked Solicitor Sacco to send a letter to whoever is listed on the tax bill.

Council entered into Executive Session.

Mayor Bowser reported to Mr. Sobiski that Officer Gahagan assisted with the accident near West Hills School because Butler Road had to be shut down, which affected the Borough.

There was a motion by Vice President Bowser to approve the previous month's minutes with a 2<sup>nd</sup> by Councilperson Cogley. All were in favor and the motion carried, unanimously.

#### Mayor's Report:

Mayor Bowser reported there were 12 traffic citations in March. With spring approaching, Mayor Bowser said we're going to crack down on owners of abandoned properties to keep the grass cut. Officer Gahagan spoke to the tenant of Chuck Rupp's building on Butler Road about the garbage accumulating outside and on the balcony.

#### Committee Reports:

Councilperson Cogley said the final plans for the new building went to the codes office for approval and, once approved, will go to bid. The final plans will be released to the public after the contractors have seen them and submitted their bids. The Historical Society recommended Transue's Custom Framing (Butler Road) to display the contents of the two opened time capsules. Transue's gave a bid of \$843.00 for six frames of various sizes. President Neal suggested we inquire with the Armstrong County Community Foundation about potential grant money. He also mentioned there is a Borough resident willing to donate his time and materials to build a cabinet to display the time capsules and their contents.

Motion by Councilperson Cogley to proceed with the bid from Transue's Custom Framing for the framing and preserving of the materials in the two opened time capsules. There was a 2<sup>nd</sup> by Vice President Bowser. All were in favor and the motion carried, unanimously.

#### Unfinished Business:

Vice President Bowser said West Penn Power approved the installation of a street light at the intersection of North Crescent and Residential Avenues. He said it should be completed within six weeks.

Councilperson Henry suggested we put out a proposal for bids for a new sign for the new building. President Neal directed Councilperson Cogley to draft an RFP.

#### New Business:

Motion by Councilperson Cogley to enter into agreement with Berkheimer, Inc. for their collection of our Borough's Local Services Tax. There was a 2<sup>nd</sup> by Councilperson Morris. All were in favor and the motion carried, unanimously. There is a vacancy on the West Kittanning Water Authority Board, created by the expiration of Robert Bower's term. On a motion by Vice President Bowser, seconded by Councilperson Henry and carried unanimously, Robert Bower was re-appointed to the West Kittanning Water Authority Board.

Vice President Bowser asked residents to report any problems they notice in alleys or parking spaces so the Street Department can correct them.

Vice President Bowser said work has begun on Northern Avenue to replace old water lines. He said the water authority received grant money from the County's Department of Planning and Development. The contractor will re-pave the cuts in the road once they're finished, which should be around August. President Neal asked for a copy of the plans and drawings for the project.

Councilperson Capone relayed a concern from a resident of the 100 block of Arthur Street about water running down the side of the street into yards and basements. The water is also running down and eroding the alley. Vice President Bowser said the street department could erect a curb.

Councilperson Henry asked about the status of the storm sewer by Ford's Flowers. Vice President Bowser said it had been repaired by Pat Ritrosky.

There was a motion by Councilperson Cogley to pay the bills with a 2<sup>nd</sup> from Councilperson Morris. All were in favor and the motion carried, unanimously.

On a motion by Councilperson Cogley, seconded by Councilperson Henry and carried unanimously, the meeting was adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carly Cowan".

Carly Cowan

Secretary/Treasurer/RTKO

West Kittanning Borough

APRIL 2013

ACCOUNT BALANCES

<u>GENERAL FUND</u>	
Balance Ending 4/30/2013	\$99,117.57
<u>STREET REPAIR FUND/LIQUID FUELS</u>	
Balance Ending 4/30/2013	\$41,127.65
<u>SPECIAL PROJECTS FUND</u>	
Balance Ending 4/30/2013	\$3,950.00

OTHER EXPENSES

STREET REPAIR FUND/LIQUID FUELS

EXPENSES

<u>GENERAL FUND</u>	
NORTHERN TOOL - Denny safety award	\$ 95.31
BUSY BEAVER - misc. supplies	\$ 72.97
ESS INSURANCE - May inst. - Package	\$ 769.00
ESS INSURANCE - May inst. - Work. Comp.	\$ 1,686.00
INFINITY CRANE & EXCAVATION - 2nd pmt	\$ 7,605.00
KINZUA ENVIRONMENTAL - chemicals	\$ 233.99
PAT RITROSKY - storm sewer line repair	\$ 560.00
SENATE ENGINEERING - final design	\$ 5,585.73
WALSH EQUIPMENT - 4 special signs	\$ 194.66
WORTHINGTON HARDWARE - joint cmpd	\$ 165.00
VERIZON - Police cell/aircard - April	\$ 170.08
ARM. CO. ASSESSMENT - '13 tax notices	\$ 127.60
AUTOZONE - misc. supplies	\$ 96.06
BRADIGAN'S - Fire Dept - April (a)	\$ 44.45
BRADIGAN'S - Fire Dept - April (B)	\$ 140.54
BRADIGAN'S - Police Dept - April (a)	\$ 123.34
BRADIGAN'S - Police Dept - April (B)	\$ 90.60
BRADIGAN'S - Street Dept - April (a)	\$ 195.48
BRADIGAN'S - Street Dept - April (B)	\$ 141.69
GNEIL - renewal for Employment posters	\$ 59.99
GRECO GAS, INC. - February	\$ 6.43
GRECO GAS, INC. - March	\$ 6.91
HEI-WAY - 2.58 tons bituminous matl.	\$ 211.41
HEI-WAY - 2.77 tons bituminous matl.	\$ 226.97
LEXISNEXIS - '13 Crimes Code /Vehicle Law	\$ 80.89
PAT RITROSKY - catch basin repair	\$ 485.00
SENATE ENGINEERING - inspect., permits	\$ 3,780.24
WALSH EQUIP. - repair to spreader	\$ 657.17
WALSH EQUIP. - No Parking signs	\$ 69.02
WINDSTREAM - Circuits - April	\$ 42.73
WINDSTREAM - Phone/Internet - April	\$ 153.74
XEROX CORP. - base chg/usage - March	\$ 55.72
US POSTAL SVC. - Sec. & Police stamps	\$ 55.20
WALMART - Secretary ink	\$ 57.18
WEST PENN POWER - TRAFFIC SIGNAL	\$ -
- PONY FARM RD	\$ 13.73
- ARTHUR STREET	\$ 23.70
- BORO BLDG	\$ -
- TRAFFIC LT. RT .268	\$ 11.71
- STREET LIGHTS	\$ 2,105.83
- BUTLER RD. LIGHT	\$ 4.45

TOTAL \$ 26,205.52

Minutes for the West Kittanning Borough Council special meeting held April 12, 2013 at 6:00pm at the West Kittanning Fire Department.

Present: Cliff Neal, President  
Bernie Bowser Sr., Vice President  
Nancy Capone  
Paula Henry

Absent: Michele Cogley  
Ed Morris  
Ken Trudgen  
Bernie Bowser Jr., Mayor  
Andrew Sacco, Solicitor

Council entered into Executive Session.

There was a motion by Councilperson Henry, as chairperson of the Personnel Committee, to retain a current Borough employee. There was a 2<sup>nd</sup> by Councilperson Capone. All were in favor and the motion carried, unanimously.

On a motion by Vice President Bowser, seconded by Councilperson Henry and carried unanimously, the meeting was adjourned.

Respectfully Submitted,



Carly J. Cowan  
Secretary/Treasurer/RTKO  
West Kittanning Borough